

UNIVERSITY ORIENTATION

TROY 1101

Instructor: M.A. Nguyen Kieu Anh

Week 4

TWO FACTOR AUTHENTICATION

TROY UNIVERSITY

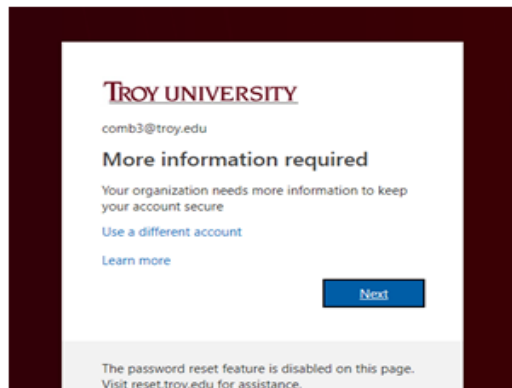
[Home](#) [Services](#) [Knowledge Base](#)

Two-Factor Authentication Registration

trojanpass • account • Email • alumni • authentication • 2FA • MFA • multi-factor • two-factor

Registration Process for Microsoft Two-Factor Authentication (2FA) and Self-Service Password Reset

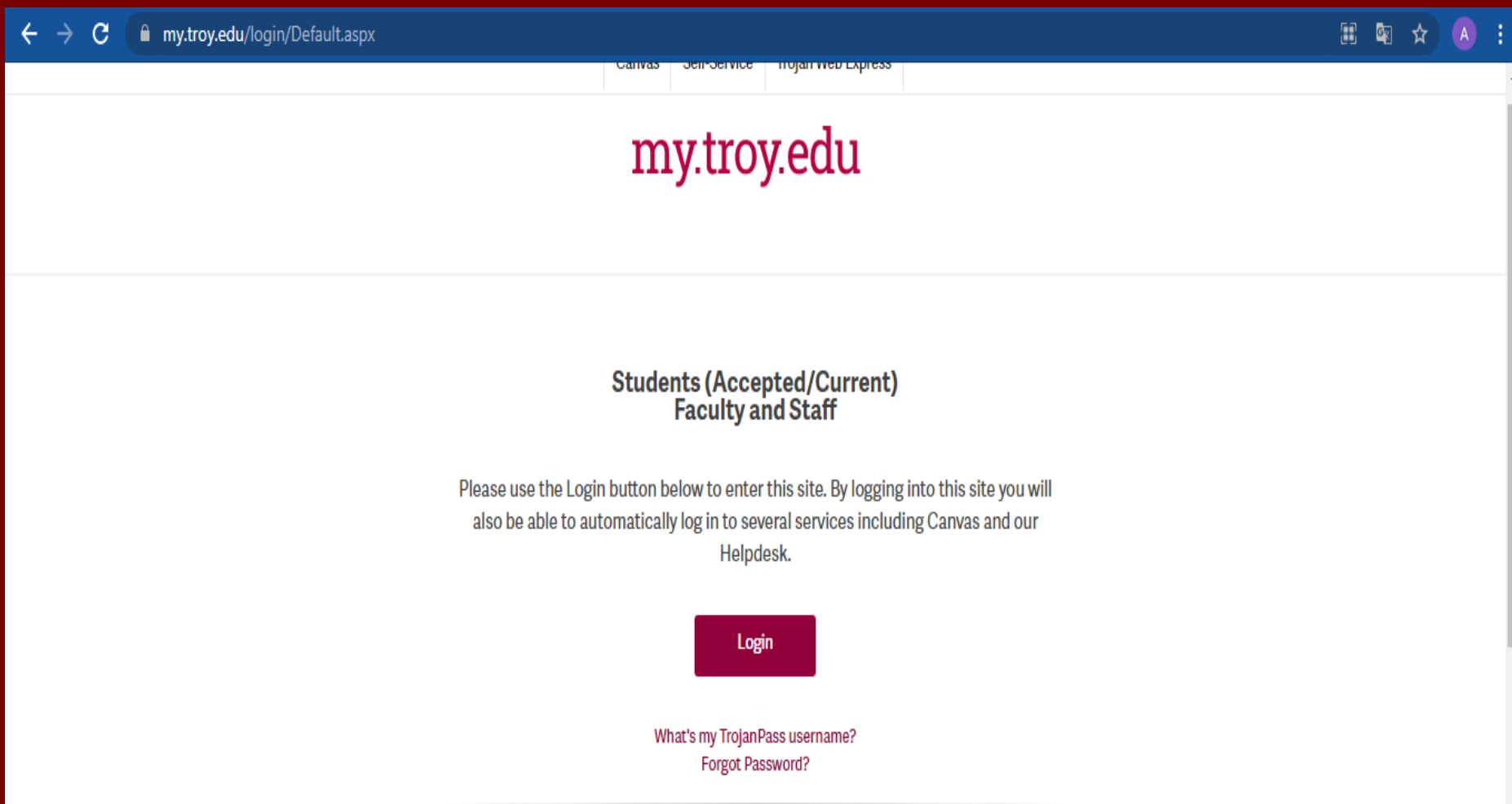
1. On a PC or Mac, open a new browser and go to <https://myprofile.microsoft.com>
2. After you sign in to your work or school account, you'll see a prompt that asks you to provide more information before it lets you access your account.



2FA- MORE INFORMATION

- <https://helpdesk.troy.edu/TDClient/1924/Portal/KB/ArticleDet?ID=80980>

STUDENT SERVICES



TrojanPass Username

- If you do not already know your TrojanPass username, go to my.troy.edu and select “What’s my TrojanPass username?”
- On the next page, select “What’s my TrojanPass username?”
- Enter your last name in the top blank box and your TROY Student ID number.
- Click “SUBMIT”

Requirements to log in

- Once IELTS requirement is submitted and first Troy course (ENG 1101) is taken.
- Student's account will be activated
- Passwords and User-id is provided temporarily (Default Password)
- **Capitalized initial first name +initial last name + mm/dd/yyyy**

STUDENT SERVICES

System Notice

Internet for Montgomery Campus Location

Anh Kieu Nguyen

Logout

Services

Students

Staff

Faculty

Academics



Divisions

Online Students

Help

troy.edu



Announcements

- Trojan Book Bag for Students
- Trojan Book Bag for Faculty

Archived Notices



Canvas

Access courses, organizations and



Self-Service

Plan, schedule, and register.



Email

Access your TROY Email account



SELF SERVICE

The screenshot shows a web browser window with the URL `sss.troy.edu/Student/?hideProxyDialog=false`. The page features a dark red header with the Troy University logo on the left and user navigation links on the right. The user is logged in as 'nanh' and can click 'Sign out' or 'Help'. Below the header, a light gray banner displays a welcome message and a prompt to choose a category. Two main service tiles are visible: 'Course Catalog' with a document icon and 'Advising' with a people icon. A vertical sidebar on the left contains icons for home, advising, and other services.

sss.troy.edu/Student/?hideProxyDialog=false

TROY UNIVERSITY

nanh Sign out Help

Hello, Welcome to Colleague Self-Service!

Choose a category to get started.

 **Course Catalog**
Here you can view and search the course catalog.

 **Advising**
Here you can access your advisees and provide guidance & feedback on their academic planning.

Course Catalog

- To check the courses which are available in each semester

How to register Troy course

- <https://www.troy.edu/academics/academic-resources/records-office/registration-enrollment.html>

Access the Registration Form

- Go to Self service
- Click "Student planning"
- Click "search and register for classes"
- Search for classes by providing term, location, course code, section number
 - SITE INT SUMMER 2025
 - IHFA/IVFA: for Troy faculty course
 - IHAA: for adjunct faculty
- Add courses to the plan

Access the Registration Form

- Check that you have selected the correct class(es) and be sure the "confirm course(s)" box is checked
- Once you have verified all courses and sections are correct and there are no holds on your account, click "Register Now" in the upper right-hand corner of the screen
- Click the OK button to accept the terms.
- All courses should turn **GREEN**.

Drop Classes

- If you register for the wrong class, or want to remove a class from your class schedule, click the "drop classes" link
- Click the checkbox for the class(es) you want to drop
- Click "submit"

Program Evaluation

- Go to Self service
- Click “Progress”

Unofficial transcripts

- Go to Self service
- Click “ Unofficial Transcript”

Troy- Canvas

Troy University Canvas

Home Canvas Resources Troy For Troops

canvas

canvas LOGIN

PASSWORD RESET

Need Help?

Announcements

Student

Visit the ["Getting Started with Canvas"](#) course
Allow 16 hours after registration for access to Canvas
Download the [Canvas Student App](#) today

Faculty

Visit the [Welcome to Canvas](#) course
Faculty must be Canvas Certified to use Canvas
Request to be Canvas Certified by emailing canvascert@troy.edu
(Include Faculty ID number and college in request)
Download the [Canvas Teacher App](#) today
Access the [Faculty Licensed Software Form](#)

Questions? **ASK TROY**

Still have questions? Call **1 (800) 414-5756**

<https://reset.troy.edu>

11:32 SA 06/07/2019

What is canvas for ?

- Canvas is a new learning management system
- Canvas is used to
 1. access course/site documents,
 2. research links and library resources,
 3. receive & deliver completed assignments electronically
 4. take tests
 5. and communicate with the instructor and each other.

How to log in Canvas

- Use the same UserID and Password of mytroy.edu
- Userid and Password is also used to log into troy.email

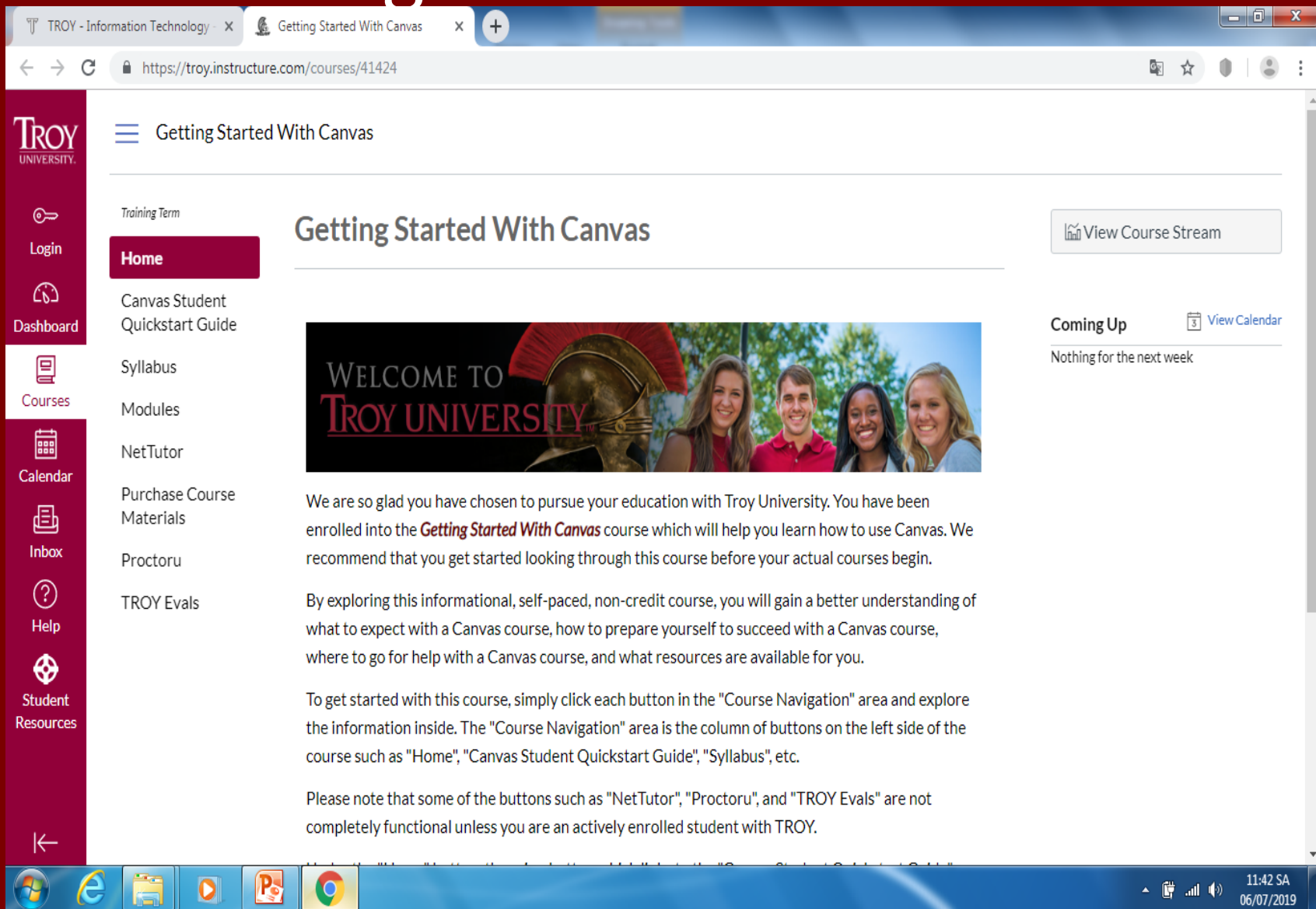
Note: when using 365 email, you are required to use two factor authentication to verify before accessing.

Email address

- Students are required to use Troy email address to contact faculty.

<https://it.troy.edu/office365/>

Getting started with Canvas



TROY - Information Technology - x Getting Started With Canvas x +

https://troy.instructure.com/courses/41424

TROY UNIVERSITY

Getting Started With Canvas

Training Term

Home

Canvas Student Quickstart Guide

Syllabus

Modules

NetTutor

Purchase Course Materials

Proctoru

TROY Evals

View Course Stream

Coming Up [View Calendar](#)

Nothing for the next week

WELCOME TO TROY UNIVERSITY

We are so glad you have chosen to pursue your education with Troy University. You have been enrolled into the **Getting Started With Canvas** course which will help you learn how to use Canvas. We recommend that you get started looking through this course before your actual courses begin.

By exploring this informational, self-paced, non-credit course, you will gain a better understanding of what to expect with a Canvas course, how to prepare yourself to succeed with a Canvas course, where to go for help with a Canvas course, and what resources are available for you.

To get started with this course, simply click each button in the "Course Navigation" area and explore the information inside. The "Course Navigation" area is the column of buttons on the left side of the course such as "Home", "Canvas Student Quickstart Guide", "Syllabus", etc.

Please note that some of the buttons such as "NetTutor", "Proctoru", and "TROY Evals" are not completely functional unless you are an actively enrolled student with TROY.

ITG – Intent to graduate

A wide-angle photograph of John Robert Lewis Hall, a large, two-story brick building with a prominent portico supported by white columns. The building is surrounded by green trees and a well-maintained lawn. The name "JOHN ROBERT LEWIS HALL" is visible above the entrance.

Home | [Academics](#) | [Academic Resources](#) | [Records Office](#) | [Graduation Center](#) | [Graduation Application](#)

Commencement Information

Graduating with Honors

Graduation Application >

Keys to Ensuring you Graduate on Schedule

GRADUATION APPLICATION

Graduation Application Deadlines

Troy Campus and all Nursing

Summer 2024 - April 4, 2025
Fall 2024 - June 13, 2025
Spring 2025 - November 7, 2025

How to fill ITG form

- - Login to Self service
- - Graduation Planning
- - click on “Intent to Graduate Application”.

Paying graduation fee

- Log into self service
- Check “my finance” section
- Check the balance and then proceed to pay
- 60 USD is the graduation fee

Re-filing your Graduation Application

- If you are unable to complete the requirements prior to your intended graduation date you will need to re-file to graduate the following semester.

Degree Classification

- Normal Degree
- Honor Degree (GPA $\geq$ 3.4)
 - + Cum Laude - 3.40-3.59 GPA
 - + Magna Cum Laude - 3.60-3.79 GPA
 - + Summa Cum Laude - 3.80-4.00 GPA

How to deal with IT problems

The screenshot displays the Troy University Client Portal Home page. The browser's address bar shows the URL `helpdesk.troy.edu/TDClient/1924/Portal/Home/`. The page features a dark red header with the Troy University logo and a search bar. Below the header, a navigation bar includes links for Home, Services, and Knowledge Base. The main content area is titled "What may we help you with?" and contains several sections:

- Left Column:** Three large buttons for "Search Knowledgebase", "Submit Helpdesk Ticket", and "Reset Password". Below these are three smaller buttons: "My Tickets", "Favorites", and "LogMeIn".
- Center Column:** A "Ticket Volume Indicator" section listing various services with status icons (N/A, Low, Medium, High, Not Available). The services listed are Canvas, ERP, Networking, New Employee, Operations, Security, Systems Admin, Technical Services, Telecom, and Web. Below this is a "Legend" section explaining the status icons.
- Right Column:** A section titled "IT Alerts & Outages" with a red warning icon and a button for "Service Disruption: View Details". Below this are links for "Locked & Disabled Accounts", "Maintenance Schedule", "IT Project Status", and "Training Schedule".

At the bottom of the page, there is a "Student Services Hours" section and a footer with the date and time: 22:13 PM, 08/07/2020.

Academic Resources

Academic Resources | Troy Unive x Office 365 @ Troy University - Sy x Client Portal Home x

troy.edu/academics/academic-resources/index.html

TROY UNIVERSITY

Info For: International Online Military & Veterans Future Students Parents & Family Alumni Community & Outreach

Resources: News Calendar Contact Visit Give Libraries my.troy.edu Search Site

APPLICATIONS & ADMISSIONS SCHOLARSHIPS, COSTS & AID **ACADEMICS** STUDENT LIFE & RESOURCES ATHLETICS ABOUT US

Coronavirus (COVID-19) Information and Updates

FERPA Guidelines for Employees

Financial Aid

Oracle (Student Handbook)

Records Office

Regional Accreditation

Schedule of Classes

Testing Info

Transcripts

TROY Canvas

Trojan Web Express

TROY Libraries

At Troy University we pride ourselves in ensuring that students have access to the resources that they need in order to achieve success. This page is a great starting place to begin your quest for academic success. TROY provides a number of resources to help students achieve success both in and out of the classroom. From career services, to disability services, to academic tutoring in the Learning Center, to state-of-the-art libraries, we are here to support you on your journey. It is important to note that our academic resources extend to those students who are learning within the State of Alabama, outside of the State of Alabama, and even online! It is our desire to help each student to define and achieve success that will help him or her make successful progress toward degree completion. We realize that you may have challenges during your college experience but locating resources should not be one of those obstacles.

We look forward to helping you achieve your academic goals! If you have questions feel free to email ask@troy.edu or call 1-800-414-5756.

Just Getting Started?

REQUEST MORE INFO

https://www.troy.edu/academics/index.html

EN 22:14 PM 08/07/2020

Online classes

- Online classes can be taken if students want to save time or catch up with the schedule.
- Schedule of online classes can be check on to find out the course and section

<https://www.troy.edu/academics/academic-resources/schedule-of-classes.html>

- Log into self service and proceed to register courses like other courses.

Paying online courses

- Log into self service
- Click into My finance section
- Click continuously to the form to fill
- Use visa card/ pay pal to pay

Library Resources

Academic Resources

https://www.troy.edu/academics/academic-resources/index.html

Academic Programs

TROY UNIVERSITY

Info For: International Online Military & Veterans Future Students Parents & Family Alumni Community & Outreach

Resources: News Calendar Contact Visit Give Libraries my.troy.edu Search Site

APPLICATIONS & ADMISSIONS **SCHOLARSHIPS, COSTS & AID** **ACADEMICS** **STUDENT LIFE & RESOURCES** **ATHLETICS** **ABOUT US**

Oracle (Student Handbook)

Records Office

Regional Accreditation

Schedule of Classes

Testing Info

Transcripts

TROY Canvas

Trojan Web Express

TROY Libraries

TROY Portal

Get Started

11:49 SA 06/07/2019

Ordering transcripts from Troy

- Access to the website: <https://www.troy.edu/academics/academic-resources/records-office/index.html>
- Click on transcripts section
- Choose e-transcript or official transcript
- Proceed to fill the form and pay the fee through parchment

TROY course survey

- Students are encouraged to fill Troy course survey before ending semesters.
- Students can find the link sent in Troy's emails

Learning styles/VARK

- There are 4 main different styles:
 - Visual
 - Auditory
 - Reading/writing
 - Kinesthetic

Needed skills

- Team- work skills
- Communication skills
- Time management skills

Team- work skills

- What are team-work skills?
- How are they important?

Communication Skills

- What are communication skills?
- How are they important?

Time management skills

- What are time management skills?
- How are they important?
- What should we do?
 - Creating to-do lists
 - Daily schedule, weekly schedule
 - Organizing tasks
 - Scheduling mindfully
 - Learning to say no with distraction