



Cell (201) 509-7045

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PROFILE

I am currently an Interior Design major and Art History minor at The Robert Busch School of Design, Michael Graves College (class of 2019). I also have a B.A from Rosemont College, Rosemont, Pa. I hold dual citizenship of Ireland and the United States. I have lived in three different countries (U.S., Ireland, Spain) and have traveled to several countries, all of which have inspired and cultivated my love of interior design.

PROFESSIONAL EXPERIENCE

Junior Designer

09-2015 to 05-2016

Jules Duffy Designs; Madison, New Jersey

A full-service interior design firm devoted to creating high end residential homes that are sophisticated and comfortable.

- Assisted President and Founder Jules Duffy preparing furniture and lighting proposals.
- Designed living and dining interior of NJ beach house, selecting all Materials and Finishes.
- Maintained showroom library, coordinated with suppliers and vendors
- Contact vendors as needed for research and contracts as directed by the Office Manager
- Ensure all invoices are audited for accuracy before forwarding to the accounts payable department

Independent Consultant

05-2017 to present

Interiors by Ardith; Ridgewood, New Jersey

A company I founded to provide a service for those seeking to create unique living spaces.

- Over saw renovation and addition of 1880's Victorian home in Bergen County. Making all choices on materials and finishes for the home which went from a 4 bed 1.5 bath to 5 bedroom 4.5 bath residence. The challenge was to tastefully update the home and furnishings while maintaining the architectural integrity of the historic house. The house was chosen for The Ridgewood House Tour.
- Consulted various clients on color palettes, furniture choices, and textile design.
- Upgraded interior entry and viewing rooms of Barrett Funeral Home in Tenafly, NJ. Created design for new architectural panels to update the spaces and create a new look.

Operations Associate

09-2017 to present

Volk-Leber Funeral Homes; Oradell, New Jersey

Volk-Leber Funeral Homes are a family owned company operating 3 funeral homes in Bergen County for over 35 years. The company employs 20 full time staff and 20 part time staff.

- Efficiently handled a variety of tasks; assisting funeral directors with funerals, helping families make decisions on clothing, jewelry, flowers, and any other need to aid them at their time of grief. Displayed compassion and empathy when families came to pick up their deceased cremains and personal items.
- Assisted the Office Manager with day to day clerical functions in support of funeral services offered by professional staff, assuring optimal client family satisfaction.
- Exercised judgement while handling funeral service inquiries and respond promptly with accurate and thorough information

EDUCATION

Bachelor of Arts, English Literature

Graduated: 05-1995

Rosemont College, Rosemont, PA.

Bachelor of Fine Arts, Interior Design/ CIDA Accredited

Graduated: 05-2019

Michael Graves College of Architecture and Design,
Kean University, Union, NJ.