

Form 29A

JUDGE CASE CONFERENCE CHECKLIST

Case Name:

Case Number:

S/N	Items	Status (*delete where inapplicable)
1	<u>Charges</u>	
	Proceeded Charge(s)	Total number of proceeded charge(s):
		Brief description of the proceeded charge(s):
Stood-Down Charge(s)	Total number of stood-down charges:	
2	<u>Statement of Agreed Facts (“SOAF”)</u>	<input type="checkbox"/> SOAF has been signed and filed <input type="checkbox"/> Draft SOAF is ready but has not been agreed and signed <input type="checkbox"/> Draft SOAF not ready <input type="checkbox"/> No SOAF will be used
3	<u>Witnesses</u>	
	Prosecution witnesses (see attached list of witnesses)	Number of Prosecution <u>witnesses of fact</u> :
		Number of Prosecution witnesses whose evidence can be admitted by conditioned statements: _
Number of Prosecution witnesses who will be required to give evidence at trial, either in examination-in-chief and/or cross-examination:		

		<p>Number of Prosecution <u>expert witnesses</u>:</p>
		<p>Areas on which each Prosecution expert will give evidence:</p>
		<p>Will expert report(s) (including medical report) be used: Y/N* If yes, has a copy of the expert report been served on the other party: Y/N*</p>
		<p>Likely length of Prosecution’s case: _____ <u>days/ weeks*</u></p>
	<p>Defence witnesses (see attached list of witnesses)</p>	<p>Number of Defence <u>witnesses of fact</u>: _____</p>
		<p>Number of Defence witnesses whose evidence can be admitted by conditioned statements:</p>
		<p>Number of Defence witnesses who will be required to give evidence at trial, either in examination-in-chief and/or cross-examination:</p>
		<p>Number of Defence <u>expert witnesses</u>:</p>
		<p>Areas on which each Defence expert will give evidence:</p>
		<p>Will expert report(s) (including medical report) be used: Y/N* If yes, has a copy of the expert report been served on the other party: Y/N*</p>
		<p>Likely length of Defence’s case: _____ <u>days/ weeks*</u></p>
<p>4</p>	<p><u>Ancillary Hearing</u></p>	<p>Number of statements given by the accused person(s) which Prosecution intends to admit as part of its case:</p>

		Number of statements which the Defence is objecting to the admission of:
		Nature of challenge to admissibility (Threat/Inducement/Promise/Oppression):
		Estimated number of days required for an ancillary hearing:
5	<u>Applications to Court</u>	<input type="checkbox"/> Shielding measures <input type="checkbox"/> Evidence through video or television links <input type="checkbox"/> Gag orders <input type="checkbox"/> Proceedings to be conducted in private <input type="checkbox"/> Joint-trial

[insert Name & Signature]

[Lead DPP / Lead Defence Counsel]*

*delete as appropriate