

8.

O. 6, r. 5(1)

ORIGINATING CLAIM

IN THE GENERAL DIVISION OF THE HIGH COURT / STATE COURTS  
OF THE REPUBLIC OF SINGAPORE

Originating Claim No. \_\_\_\_\_ of 20 \_\_\_\_ .

Filed: [date]

(Renewed for service for \_\_\_\_ months from [date] by an order of Court dated [date])

Between

[Claimant's name and identification number]

*Claimant(s)*

And

[Defendant's name and identification number]

*Defendant(s)*

To: The defendant [name]

1. The claimant of [address] has commenced an action against you in the [General Division of the High Court/State Courts] of Singapore.
2. The claim(s) by the claimant is set out in the statement of claim attached (or briefly in this document).
3. You may do the following:
  - (a) offer to settle the claim(s) or negotiate with the claimant; and
  - (b) in any event, if you believe you have a defence, you must:
    - (i) consult a lawyer unless you want to act in person;
    - (ii) file and serve a notice of intention to contest or not contest the originating claim that is attached to this document within [14 days/21 days] of being served the statement of claim;
    - (iii) file a defence within [21 days/5 weeks] of being served the statement of claim.

4. If you do not file your notice within the time stated in paragraph 3, the Court may give judgment to the claimant.
5. If your defence is not filed within the time stated in paragraph 3, the Court may give judgment to the claimant.
6. Parties are to attend a case conference to take directions from the Court on the date and time shown above.

Issued by: *Solicitor for the claimant*

[Name, address, email address and telephone number of solicitor]

Notes:

1. This originating claim must be served within 3 months or 6 months, as the case may be, after the date of issue, unless renewed by order of the Court. In this regard, please note that the period for service is 3 months, except where the originating claim is to be served out of Singapore, in which case the period for service is 6 months. A notice of intention to contest or not contest an originating claim in Form 10 is to be attached to this originating claim when it is served.
2. Where the claimant sues or a defendant is sued in a representative capacity, the originating claim must be endorsed with a statement of the capacity in which the claimant sues or a defendant is sued, as the case may be.
3. If a statement of claim is not attached, to set out a concise statement of the nature of the claim made or the relief or remedy required.

(Seal of the Court and signature of the Registrar)

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