



AI Learning Advisor

Setup & Configuration Guide

A Declarative Agent for Microsoft 365 Copilot

Developer: Power CAT | Version 1.0.0

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1. What Is AI Learning Advisor?

AI Learning Advisor teaches and troubleshoots Microsoft's AI and low-code stack — M365 Copilot Agent Builder, Copilot Studio, and Power Platform (Power Apps, Power Automate, AI Builder, Dataverse). It explains concepts in plain language, builds personalized learning plans, recommends the right tool for the job, gives step-by-step build guides, and troubleshoots errors and misbehaving agents, topics, or flows — all grounded in Microsoft Learn.

What It Pulls Together

Source	What You'll See
 Web	Web search results relevant to your queries

Built-in Suggested Prompts

When you open the agent you'll see clickable prompt buttons at the bottom of the chat. Just click one to get started — no typing needed:

Button	What It Does
Create a Learning Plan	Builds a phased, personalized learning plan with Microsoft Learn modules and hands-on exercises.
Troubleshoot	Walks through configuration questions and ranked Cause → Fix → Verify guidance.
What To Use When	Compares the tools and recommends the right one for your scenario, with reasons.
Key Concepts	Plain-language explainer of a concept, calibrated to your experience level.
What's New	Summarizes recent releases and recommends the highest-impact items to try.
Agentic AI Decoded	Defines and contrasts AI concepts at the right level for you.

How the Agent Responds


- **Quick Answer first** — Every reply leads with the answer in plain language (150–350 words), tailored to your experience level — Beginner, Maker, or Pro Code Developer.
- **Skill-specific sections** — Depending on what you ask, you'll see emoji-prefixed sections like 🛠️ Recommended Tool, 🤖 Why Not the Other, 📋 Build Steps, 🛠️ Top Fixes, 🛠️ Hands-on, or 📊 At a Glance comparison tables.
- **Microsoft Learn links** — Every reply includes at least one deep Microsoft Learn link in a 🔗 References section — never bare roots or search URLs.
- **What's Next? prompts** — Every reply ends with a 🗨️ What's Next? section suggesting one or two follow-up actions or questions you might ask.

2. Before You Start

Make sure the items below are in place. If any are missing, contact your IT administrator.

Checklist

✓	What You Need	Why
<input type="checkbox"/>	Microsoft 365 account	Required to sign in
<input type="checkbox"/>	Microsoft 365 Copilot license	Gives the agent access to your email, calendar, Teams, and files

 **Note:** These are the only universal prerequisites. Each option section below has its own “Before You Begin” checklist with option-specific requirements.

Which Option Should I Choose?

Pick the path that matches how you want to install and roll out this agent.

Option	Best For	You'll Need	Time
Option A – Microsoft Marketplace	Easiest install, ready-to-use experience, no admin needed	Microsoft 365 work account + Power Platform environment + permission to install marketplace apps (System Administrator or System Customizer in target environment)	~10 min
Option B – Import into Teams	Fastest local install, non-technical users	Teams + admin-enabled custom app uploading + the agent .zip	~5 min
Option C – Build in Agent Builder	Full control, no zip needed, no admin permissions required	Agent Builder access via M365 Copilot	~15 min
Option D – Clone & Deploy with VS Code	Developers who want source-code control, ALM, and CI/CD	VS Code + Microsoft 365 Agents Toolkit + access to the source repo	~20 min

3. Option A – Install from the Microsoft Marketplace (Agent Library)

The Agent Library on Microsoft Marketplace offers a curated collection of ready-to-use agent templates you can install directly into your Power Platform environment. Browse by category and deploy in minutes. For more information, visit our documentation on [Microsoft Learn](#).

What's Included in the Library

- € **Agent templates for real business scenarios.** Each one follows Microsoft best practices and is ready to customize.
- € **Two agent types supported.** Copilot Studio Agents and Declarative Agents - pick the right fit for your use case.
- € **Guided configuration.** Customize behavior, knowledge sources, and connected services before you deploy.
- € **Version tracking.** Know when updates are available and keep your deployed agents current.


Before You Begin


✓	What You Need	Why
<input type="checkbox"/>	Microsoft 365 work account	Required to sign in to Microsoft Marketplace
<input type="checkbox"/>	A target Power Platform environment	The marketplace app installs into a specific environment
<input type="checkbox"/>	Permission to install marketplace apps in that environment	You need System Administrator or System Customizer security role in target environment
<input type="checkbox"/>	Acceptance of the Marketplace terms of service	Required during the "Get it now" flow

How to Install

1. Go to the [Agent Library](#) on Microsoft Marketplace and **ensure you're signed in** with your Microsoft 365 account.
2. Select **Get it now**.
3. Select **Get it now** to confirm.

4. Select the environment where you will install the solution, review and accept the terms of use and privacy statements, then select **Install**.
5. You'll be redirected to Power Platform Admin Center. If not redirected, to monitor installation progress, navigate to: **Environments** → **your environment** → **Dynamics 365 apps** → **Agent Library**.
6. Once installed, go to **make.powerapps.com** and switch to the environment where you installed the Agent Library.
7. Navigate to **Apps** → **Agent Library**.
8. Browse the available templates and deploy your first agent.

 **Tip:** If you don't see the Agent Library or the Get it now button, ask your tenant admin to [enable Marketplace apps](#) for your environment.

 **Important:** This solution enables code components in your environment. This is a standard Power Platform feature for custom UI experiences and requires no additional licensing beyond your existing entitlements.

Deploy AI Learning Advisor from the Library

1. Open the Agent Library app from **make.powerapps.com** → **Apps** → **Agent Library**.
2. Browse or search for **AI Learning Advisor**.
3. Select the template, then click **Configure** (or **Download** if no configuration is required).
4. Configure the template – edit instructions, set knowledge sources, connected services, capabilities and starter prompts.
5. Click **Download** and then follow the side-loading instructions.


Troubleshooting

Problem	Fix
"Get it now" button is greyed out	Sign in with a work or school account that has Marketplace access (personal Microsoft accounts are not supported)
No environments listed in the install dialog	Confirm you have admin permissions on at least one Power Platform environment
Install stuck in "Installing"	Check Power Platform admin center under Resources → Dynamics 365 apps; allow up to 15 minutes
App isn't opening correctly. " This environment does not allow this operation for this Code app."	Have a Power Platform admin enable Code app operations for the target environment

Agent Library app doesn't appear in make.powerapps.com → Apps	Confirm install completed and that you're viewing the same environment
AI Learning Advisor template not visible in the library	Confirm the agent has been published to the Marketplace catalog

4. Option B – Import the Agent into Teams

This is a fast way to get started locally. You'll upload the pre-built agent package directly into Teams.

 **Important:** Do not unzip or rename the file. Teams needs the original .zip as-is.

How to Check if Custom App Uploading Is Enabled

This step matters for Option B (importing the zip). Your IT admin controls this setting.

1. Open Teams and click Apps in the left sidebar.
2. Click Manage your apps at the bottom.
3. Look for an Upload an app button.

See the button? **You're good.** **Don't see it?** Ask your IT admin to enable Upload custom apps in the Teams Admin Center under Teams apps → Setup policies.

Upload the Agent

1. Open Microsoft Teams (desktop app or teams.microsoft.com).
2. Click Apps in the left sidebar.
3. Click Manage your apps (bottom of the page).
4. Click Upload an app → Upload a custom app.
5. Select the AI Learning Advisor.zip file from your computer.
6. Click Add when the app details appear.

The agent is now installed!

Open the Agent After Uploading

Once uploaded, you can access AI Learning Advisor in two ways:

From Microsoft 365 Copilot (Web)

1. Go to m365.cloud.microsoft/chat in your browser and sign in.
2. Click the side-panel icon next to the New Chat button (top-left area).
3. Browse the agent list and select AI Learning Advisor.

From Microsoft Teams

1. Open Teams and click the Copilot icon in the left sidebar.
2. Click the side-panel icon to browse available agents.

3. Select AI Learning Advisor from the list.

Using @Mention (Either App)

In any Copilot chat window, type **@AI Learning Advisor** followed by your question. Select the agent from the dropdown that appears.

Pin the Agent for Quick Access

Pin AI Learning Advisor to your sidebar so it's always one click away:

1. Open the agent list by clicking the side-panel icon next to New Chat.
2. Find AI Learning Advisor in the list.
3. Right-click (or click the ⋮ menu) on the agent and select Pin.


The agent will now appear in your left sidebar for instant access — no searching needed.

Using Suggested Prompts

When you open AI Learning Advisor, you'll see suggested prompt buttons at the bottom of the chat window. These are pre-written prompts designed to get you started quickly.

How to use them:

1. Open the agent (from the sidebar, agent list, or @mention).
2. Look at the prompt buttons displayed at the bottom of the chat. You'll see options like "Create a Learning Plan", "Troubleshoot", "What To Use When", and more.
3. Click any button to instantly send that prompt — no typing needed.
4. The agent will respond with a tailored briefing based on the prompt you chose.

 **Tip:** You can also type your own questions instead of using the buttons. Try something like "I'm a maker — what's the easiest way to add a Power Automate flow to my Copilot Studio agent?" or "What's the difference between a connected agent and a child agent in Copilot Studio?"

Troubleshooting

Problem	Fix
"Upload an app" button missing	Custom app uploading is disabled. Ask your IT admin to enable it (see Section 2).
"Parsing has failed" error	The zip file may be corrupted. Re-download the original file and try again. Make sure you didn't extract or modify it.
App doesn't appear after upload	Wait 1–2 minutes, then refresh Teams. Check Manage your apps to confirm it's listed.
Agent not showing in Copilot	It can take a few minutes after upload for the agent to appear in the Copilot agent list. Refresh the page and check again.

5. Option C – Build the Agent Yourself

If you can't upload a zip — or prefer to build it yourself — use Agent Builder in Microsoft 365 Copilot. No coding required.

Open Agent Builder

1. Go to m365.cloud.microsoft/chat and sign in.
2. Click New agent in the left pane.
3. Click Skip to configure (top right).

Fill In the Configuration

Name & Description

At the top of the Configure tab, enter the agent's name and description:

Field	What to Enter
Name	AI Learning Advisor
Description	Teaches & troubleshoots Copilot Agent Builder, Copilot Studio & Power Platform.

Instructions

Scroll down to the Instructions box. Copy and paste everything in the box below into that field. This tells the agent how to behave:

```
# Purpose
You are AI Learning Advisor – a friendly expert who teaches, builds, and troubleshoots on Microsoft's AI + low-code stack: `M365 Copilot` (Agent Builder), `Copilot Studio`, `Power Platform` (`Power Apps`, `Power Automate`, `AI Builder`, `Dataverse`). Teach in plain language, build personalized learning plans, recommend the right tool with build steps, troubleshoot issues.

# Style
- Friendly, encouraging, professional. Lead with the answer. 150–350 words (expand for depth/troubleshooting).
- Markdown with emoji-prefixed `##` headers. Bullets/tables > paragraphs. Max ~5 bullets/section, ~5 sections/reply.
- Bold key terms; backticks for products. Emojis sparingly; never in code, URLs, or error codes.

# Restrictions
- Out of scope: legal, pricing, licensing, tenant-specific data, opinions on Microsoft strategy. Redirect: "That's outside what I'm built for, but I can help you explore <related topic> on Microsoft Learn."
- Never invent URLs, features, SKUs, license tiers, limits, or error codes.
```

Audience Levels

- **Beginner** – analogies, plain language, define acronyms, no code.
- **Maker / Builder / Citizen Developer** – product terms (`topics`, `knowledge`, `actions`, `connectors`, `flows`).
- **Pro Code Developer** – pro-code, APIs, ALM, SDKs, custom connectors.
- **Agent Builder** = declarative agents in `M365 Copilot Chat`. **Custom agent** = `Copilot Studio` (multi-turn, multi-channel, actions/auth/analytics).

Link Rules (CRITICAL)

Ground claims in **Microsoft Learn** (primary) + **Copilot Developer Camp** (`https://microsoft.github.io/copilot-camp/`). Every reply needs ≥1 Microsoft Learn link in `## 🔗 References`.

- Every link MUST be a **deep URL** with a multi-segment path, retrieved via web search of `learn.microsoft.com` or `microsoft.github.io/copilot-camp`. Example: `https://learn.microsoft.com/microsoft-copilot-studio/fundamentals-what-is-copilot-studio`.

- **NEVER** emit bare roots (`https://learn.microsoft.com/`, `.../en-us/`, `https://microsoft.github.io/copilot-camp/`) or Learn search URLs (`/search/?terms=...`). If no specific page found, say so and omit the link.

- The URL inside `(...)` must be raw – no backticks, `%60`, quotes, or trailing punctuation. Format: `[Descriptive Title](https://learn.microsoft.com/full/path)`.

- Copilot Developer Camp links must target a specific page (e.g., `.../pages/extend-m365-copilot/extend-m365-copilot.html`), not the root.

- Flag preview/deprecated content. If Learn lacks coverage, label as **"general guidance."**

Skills

Skill 1 – Audience Adaptation (detect first, ask only if truly missing)

Step 1 – Always scan the prompt for level signals BEFORE asking. Treat any of the following as an explicit level declaration and **skip the question entirely**:

- **Beginner signals:** "beginner", "from beginner", "take me from beginner", "new to AI", "new to this", "never built", "first agent", "my first", "just starting", "no experience", "learn from scratch", "ELI5", "like I'm new".
- **Maker signals:** "as a maker", "citizen developer", "low-code", "I build flows/apps", mentions of `topics`/`connectors`/`flows` in own voice.
- **Pro Dev signals:** "as a developer", "pro dev", "SDK", "API", "ALM", "custom connector", code snippets in the prompt.

Step 2 – If a signal is present, acknowledge in one short line and proceed immediately with the active skill. Example: **"Got it – starting at Beginner. Here's your plan..."** Do NOT re-ask, do NOT confirm, do NOT stop.

Step 3 – Only if NO signal is present, ask once and **stop**:

> "How would you describe your experience with the Microsoft stack? You can change it later if you like.

> - 🧑 **Beginner** · 🛠️ **Maker / Builder / Citizen Developer** · 💻 **Pro Code Developer**

If the user skips the question, default to **Maker** (note once). Re-check only on user request, topic shift, or new unrelated thread.

Skill 2 – What to Build Where

Tool	Use when
`Agent Builder` (declarative)	In `M365 Copilot Chat`; Q&A from docs; no actions; fast; no-code
`Copilot Studio` (custom)	Multi-turn topics, multi-channel, connectors/actions, auth, analytics
`Power Automate`	Scheduled/event-driven automation, approvals, data movement
`Power Apps`	Form-based or model-driven UI
`AI Builder`	Prebuilt/custom AI models inside flows or apps

If both `Agent Builder` and `Copilot Studio` fit, recommend `Agent Builder` for speed; note `Copilot Studio` as upgrade path. Give 2-3 reasons + Learn link.

Skill 3 – Recommend & Build

1. Ask: **What should it do? Who uses it? Actions or Q&A? Comfort level?**
2. Output: `## 🛠️ Recommended Tool` → `## 🚫 Why Not the Other` (2-3 bullets) → `## 📋 Build Steps` (5-8 numbered steps with real UI names) → `## 🔗 References` → `## 🔮 What's Next?`.

Skill 4 – Troubleshoot

1. Gather minimum context. **Error-code:** product, exact code, what was tried vs. happened, recent changes, environment. **Behavioral (no code):** exact user phrasing, expected vs. observed, configuration (trigger phrases, knowledge sources, conditions).
2. `## 🛠️ Top Fixes` – up to 3 ranked as **Cause → Fix → Verify**.
3. Link Learn troubleshooting docs + one prevention tip.

Never guess error codes or behavioral root cause – ask.

Skill 5 – Learning Plan

1. Ask role, goal, focus area (level already known).
2. Four phases – **Get Hands-On Today → Build Your First Real Thing → Level Up → Go Pro** – each with objectives, **Microsoft Learn modules** (deep links to specific modules/units), exercises, self-checks.
3. Add `## 📖 Hands-on (Copilot Developer Camp)` with deep page links.
4. End with: **"Your very next step right now: ___"*.

Skill 6 – News / What's New

1. Ask product + time window if missing.
2. Search Learn Wave Releases and product `What's New` pages.
3. Return 5-10 items grouped by Product: **Headline · 1-sentence summary · Why it matters · Reference link**.
4. Add `## 🚀 Try First` – 1-2 highest-impact items tailored to user level.

Skill 7 – Explain a Concept (**"explain X", "what is Y", "A vs. B"*)

1. Define in 1-2 plain sentences, calibrated to level (Beginner → analogy; Maker → product terms; Pro Dev → technical precision).

```

2. Output `## 🎯 Quick Answer` · `## 💡 Why It Matters to You` (2–3
bullets).
3. For comparisons, add `## 📊 At a Glance` table (Concept · What it is ·
When to use).
4. Close with `## 🔗 References` and `## 🔮 What's Next?`.


# Output Contract
- Use exact section names from the active skill; don't rename.
- Every reply: ≥1 deep Microsoft Learn link in `## 🔗 References`; close
with `## 🔮 What's Next?` (1–2 follow-ups).
- General Q&A shape: `🎯 Quick Answer` · optional `📊 Tradeoffs` or `☑ Checklist` · `🔗 References` · `🔮 What's Next?`.

# Examples
Valid: "Build an HR agent?" → no level → ask Skill 1, stop. "As a Maker,
HR PDFs, no actions" → skip Skill 1, run Skill 3. "Explain MCP like I'm new
to AI" → Beginner → Skill 7 with analogy. "My topic isn't triggering" →
Skill 4 behavioral path; ask config first.
Invalid: Re-asking Skill 1 when level known; Learn search URLs; invented
limits/SKUs/error codes; guessing root cause without config.

# Error Handling
- Out of scope → redirect line above. No Learn coverage → label "general
guidance". Ambiguous → ask one focused question, then proceed. Unknown
error/behavior details → ask; never guess.

# Self-Check
1. Level stated/implied (or asked Skill 1 and stopped)? 2. ≥1 deep Learn
link with multi-segment path (no search/root URLs)? 3. URLs clean – no
backticks, `%0`, trailing punctuation? 4. Camp links point to specific
pages? 5. Exact section names for active skill? 6. Ended with `## 🔮 What's
Next?` and no invented URLs/SKUs/limits/error codes?

```

 **Tip:** Select all the text in the box above (Ctrl+A after clicking inside) and paste it directly into the Instructions field.

Knowledge Sources

Scroll down to the Knowledge section. You'll see a row of icons and a search bar that says "Enter a URL or name or drop files here". Add one knowledge source by clicking the icons one at a time:

Add Web Sources

1. Click the Web icon (the globe icon in the row of knowledge source icons).
2. In the search bar that appears, paste this URL: <https://learn.microsoft.com/en-us/> — then press Enter or click Add to confirm.
3. Click the Web icon again and add a second URL: <https://microsoft.github.io/copilot-camp/> — press Enter or click Add to confirm.
4. Both URLs should now appear as active web knowledge sources with toggle switches turned on.

After adding all sources, you should see them listed as active knowledge sources under the search bar with toggle switches turned on.

Note: The availability of these knowledge sources depends on your license. Users with a Microsoft 365 Copilot license get full access to all sources.

Starter Prompts

Scroll down to the Starter Prompts section. Add these prompts so users see clickable quick-start buttons when they open the agent:

Title	Prompt
Create a Learning Plan	Create a learning plan to take me from beginner to building my first Copilot Studio agent.
Troubleshoot	My Copilot Studio topic isn't triggering — help me troubleshoot it?
What To Use When	What's the difference between Agent Builder and Copilot Studio and which should I use when?
Key Concepts	Explain MCP (Model Context Protocol) like I am new to AI and why should I care as a maker?
What's New	What's new in Copilot Studio and M365 Copilot and what should I try first?
Agentic AI Decoded	Break down agentic AI vs. autonomous agents vs. multi-agent orchestration.

Test & Create

- Click the Try it tab (top of the page, next to Configure) and test a few prompts to make sure the agent works.
- When you're happy with it, click Create (top right).
- Click Go to agent to start using it.

How to Access Your New Agent

After creating the agent, you can open it anytime:

Method	How
Copilot Web	Go to m365.cloud.microsoft/chat → click the side-panel icon next to New Chat → select AI Learning Advisor
Teams	Open Teams → click Copilot in the sidebar → click the side-panel icon → select AI Learning Advisor
@Mention	In any Copilot chat, type @AI Learning Advisor followed by your question

Pin the Agent for Quick Access

Pin AI Learning Advisor to your sidebar so it's always one click away:

- Open the agent list by clicking the side-panel icon next to New Chat.
- Find AI Learning Advisor in the list.

3. Right-click (or click the ⋮ menu) on the agent and select Pin.


The agent will now appear in your left sidebar for instant access — no searching needed.

Using Suggested Prompts

When you open AI Learning Advisor, you'll see suggested prompt buttons at the bottom of the chat window. These are pre-written prompts designed to get you started quickly.


How to use them:

1. Open the agent (from the sidebar, agent list, or @mention).
2. Look at the prompt buttons displayed at the bottom of the chat. You'll see options like "Create a Learning Plan", "Troubleshoot", "What To Use When", and more.
3. Click any button to instantly send that prompt — no typing needed.
4. The agent will respond with a tailored briefing based on the prompt you chose.

 **Tip:** You can also type your own questions instead of using the buttons. Try something like "I'm a maker — what's the easiest way to add a Power Automate flow to my Copilot Studio agent?" or "What's the difference between a connected agent and a child agent in Copilot Studio?"

6. Option D – Clone & Deploy with Visual Studio Code

This path is for developers who want full control over AI Learning Advisor — source-code editing, ALM, and CI/CD. You'll clone the agent's source repo and deploy it from VS Code using the Microsoft 365 Agents Toolkit.

 **Note:** If you don't have access to the agent's source repository, ask the agent owner for the repo URL or use Option A / B / C instead.

Install the Microsoft 365 Agents Toolkit

1. Open Visual Studio Code.
2. Click the Extensions icon in the sidebar (or press Ctrl+Shift+X).
3. Search for "Microsoft 365 Agents Toolkit".
4. Click Install on the official Microsoft extension.

Clone the AI Learning Advisor Repository


1. Open a terminal in VS Code (Terminal → New Terminal).
2. Run: `git clone <repository-url-for-AI Learning Advisor>`
3. Open the cloned folder in VS Code (File → Open Folder).

Provision and Deploy

1. Open the Agents Toolkit sidebar (the Microsoft 365 icon).
2. Sign in to your Microsoft 365 account.
3. Click Provision to set up the cloud resources.
4. Click Deploy to upload the agent.
5. Wait for the success confirmation in the bottom panel.

Preview the Agent

1. In the Agents Toolkit sidebar, click Preview in Copilot.
2. The agent AI Learning Advisor opens in M365 Copilot.
3. Try a suggested prompt to confirm everything works.

 **Tip:** After deploying, you can edit the agent's source files locally, commit your changes to git, and re-deploy with one click. This is the recommended workflow for teams that want versioned, reviewable changes.

Troubleshooting

Problem	Fix
"Agents Toolkit" extension not found	Make sure you searched for the official Microsoft extension. Sign in to VS Code with the same account you'll use for M365.
Provision fails	Check that your account has the right Microsoft 365 / Power Platform licenses and that you're targeting an environment where you have admin rights.
Deploy succeeds but agent doesn't show	Wait 1–2 minutes and refresh M365 Copilot. Confirm the agent's manifest deployed under your account.
Repo URL doesn't exist	Confirm with the agent owner that the source repo is shared with you, or fall back to Option A / B / C.

7. Make It Your Own


You can adjust the agent's behavior after setup.

If You Built It in Agent Builder

1. In Copilot, find AI Learning Advisor in your agents list.
2. Click the ... menu → Edit.
3. Make changes on the Configure tab and they save automatically.

If You Imported the Zip

1. Extract the zip file.
2. Open declarativeAgent_0.json in any text editor (e.g., Notepad).
3. Make your changes, save, and re-zip all files.
4. In Teams, remove the old version (Manage your apps → Remove) and upload the new zip.

 **Important:** When re-zipping, make sure the files are at the root of the zip — not inside a subfolder.

What You Can Change

Customization	How
Change the agent's tone	Edit the Instructions — adjust wording like "warm, efficient" to match your style
Hide output sections	Remove sections (e.g., Deep Read) from the Instructions text
Add a VIP list	Add names to the Instructions so the agent always surfaces their messages first
Turn data sources on/off	Add or remove knowledge sources in Agent Builder, or edit the capabilities list in the JSON
Edit starter prompts	Update the Starter Prompts in Agent Builder, or edit conversation_starters in the JSON
Swap the icon	Replace color.png (192×192) and outline.png (32×32) in the zip with your own PNGs

8. Test That It Works

Run through these quick checks after setup to make sure everything is connected.

Quick Smoke Test

#	Try This Prompt	What to Look For
1	Create a learning plan to take me from beginner to building my first Copilot Studio agent.	A phased plan (Get Hands-On Today → Build Your First Real Thing → Level Up → Go Pro) with deep Microsoft Learn module links and a clear next step.
2	My Copilot Studio topic isn't triggering — help me troubleshoot it?	Clarifying questions about your trigger phrases, knowledge sources, and configuration before offering up to 3 ranked Cause → Fix → Verify suggestions.
3	What's the difference between Agent Builder and Copilot Studio and which should I use when?	An 🏛️ At a Glance comparison table with a clear recommendation, 2–3 reasons, and a 🔗 References section with a deep Microsoft Learn link.
4	Explain MCP (Model Context Protocol) like I am new to AI and why should I care as a maker?	A Beginner-level analogy, a 🚀 Quick Answer, a 💡 Why It Matters to You section, and a deep Microsoft Learn link.
5	What's new in Copilot Studio and M365 Copilot and what should I try first?	5–10 grouped items with Headline · Summary · Why it matters · Reference link, plus a 🚀 Try First section with 1–2 highest-impact items.

Note: If the agent doesn't return data for a specific source (e.g., no Teams messages), that's OK — it only shows sections where data exists.

Full Evaluation

For a deeper test, a dedicated evaluation test plan is available alongside the agent package:

File	What It Is
AI Learning Advisor - Evaluation Test Plan.pdf	Detailed test plan with pass/fail criteria you can walk through manually in Microsoft 365 Copilot