



SME Finder

Setup & Configuration Guide

A Declarative Agent for Microsoft 365 Copilot

Developer: Power CAT | Version 1.0.0

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Table of Contents

1. What Is SME Finder?
2. Before You Start (Prerequisites)
3. Option A – Install from the Microsoft Marketplace (Agent Library)
4. Option B – Import the Agent into Teams
5. Option C – Build the Agent Yourself
6. Option D – Clone & Deploy with Visual Studio Code
7. Make It Your Own (Customization)
8. Test That It Works

1. What Is SME Finder?

SME Finder helps you discover the most credible Subject Matter Experts inside your company for any topic, product, process, or customer. It surfaces a top pick plus a backup with cited evidence from SharePoint, Teams, Outlook, Calendar, and people data — and drafts a ready-to-send outreach message in your voice.

What It Pulls Together

Source	What You'll See
 Calendar	Today's meetings, conflicts, and open focus-time slots
 Email	Urgent or flagged messages that need your attention
 Teams	Mentions, DMs, and important channel activity
 Files	Documents changed, shared with you, or awaiting approval
 People	Birthdays, anniversaries, and who's out of office

Built-in Suggested Prompts

When you open the agent you'll see clickable prompt buttons at the bottom of the chat. Just click one to get started — no typing needed:

Button	What It Does
Find SMEs By Topic	Returns the most relevant SME and a backup, with cited evidence.
Hidden Gems	Spotlights non-leader experts with strong recent evidence.
Prep for Meeting with SME	Drafts 5 talking points + a one-paragraph context brief.
Content Owner	Identifies the primary owner, backup, and support contact for an asset.
Decide Which SME to Contact First	Compares two SMEs side-by-side for outreach prioritization.
Find a Mentor	Returns 5 candidate mentors with coaching evidence and a suggested intro.

How the Output Is Organized

- **Most Relevant SMEs** — A short table with the top SME and a backup — Name, Role/Team, Confidence (High/Med/Low), and a one-line evidence-based summary. No rank numbers.
- **Evidence (per SME)** — 2–3 cited proof points per SME — documents, collaboration signals, role/trust signals, and how recently they were active on the topic.
- **Ready-to-Use Outreach Message** — A drafted outreach message for the top SME — defaults to a friendly, short Email but can be tailored to Teams chat, @mention, or a meeting request.


- **Next Steps** — 2–3 suggested follow-ups (e.g., draft a Teams version, draft for the alternate SME, generate talking points).

2. Before You Start

Make sure the items below are in place. If any are missing, contact your IT administrator.

Checklist

✓	What You Need	Why
<input type="checkbox"/>	Microsoft 365 account	Required to sign in
<input type="checkbox"/>	Microsoft 365 Copilot license	Gives the agent access to your email, calendar, Teams, and files

 **Note:** These are the only universal prerequisites. Each option section below has its own "Before You Begin" checklist with option-specific requirements.

Which Option Should I Choose?

Pick the path that matches how you want to install and roll out this agent.

Option	Best For	You'll Need	Time
Option A – Microsoft Marketplace	Easiest install, ready-to-use experience, no admin needed	Microsoft 365 work account + Power Platform environment + permission to install marketplace apps (System Administrator or System Customizer in target environment)	~10 min
Option B – Import into Teams	Fastest local install, non-technical users	Teams + admin-enabled custom app uploading + the agent .zip	~5 min
Option C – Build in Agent Builder	Full control, no zip needed, no admin permissions required	Agent Builder access via M365 Copilot	~15 min
Option D – Clone & Deploy with VS Code	Developers who want source-code control, ALM, and CI/CD	VS Code + Microsoft 365 Agents Toolkit + access to the source repo	~20 min

3. Option A – Install from the Microsoft Marketplace (Agent Library)

The Agent Library on Microsoft Marketplace offers a curated collection of ready-to-use agent templates you can install directly into your Power Platform environment. Browse by category and deploy in minutes. For more information, visit our documentation on [Microsoft Learn](#).

What's Included in the Library

- € **Agent templates for real business scenarios.** Each one follows Microsoft best practices and is ready to customize.
- € **Two agent types supported.** Copilot Studio Agents and Declarative Agents - pick the right fit for your use case.
- € **Guided configuration.** Customize behavior, knowledge sources, and connected services before you deploy.
- € **Version tracking.** Know when updates are available and keep your deployed agents current.


Before You Begin


✓	What You Need	Why
<input type="checkbox"/>	Microsoft 365 work account	Required to sign in to Microsoft Marketplace
<input type="checkbox"/>	A target Power Platform environment	The marketplace app installs into a specific environment
<input type="checkbox"/>	Permission to install marketplace apps in that environment	You need System Administrator or System Customizer security role in target environment
<input type="checkbox"/>	Acceptance of the Marketplace terms of service	Required during the "Get it now" flow

How to Install

1. Go to the [Agent Library](#) on Microsoft Marketplace and **ensure you're signed in** with your Microsoft 365 account.
2. Select **Get it now**.
3. Select **Get it now** to confirm.

4. Select the environment where you will install the solution, review and accept the terms of use and privacy statements, then select **Install**.
5. You'll be redirected to Power Platform Admin Center. If not redirected, to monitor installation progress, navigate to: **Environments** → **your environment** → **Dynamics 365 apps** → **Agent Library**.
6. Once installed, go to **make.powerapps.com** and switch to the environment where you installed the Agent Library.
7. Navigate to **Apps** → **Agent Library**.
8. Browse the available templates and deploy your first agent.

 **Tip:** If you don't see the Agent Library or the Get it now button, ask your tenant admin to [enable Marketplace apps](#) for your environment.

 **Important:** This solution enables code components in your environment. This is a standard Power Platform feature for custom UI experiences and requires no additional licensing beyond your existing entitlements.

Deploy SME Finder from the Library

1. Open the Agent Library app from **make.powerapps.com** → **Apps** → **Agent Library**.
2. Browse or search for **SME Finder**.
3. Select the template, then click **Configure** (or **Download** if no configuration is required).
4. Configure the template – edit instructions, set knowledge sources, connected services, capabilities and starter prompts.
5. Click **Download** and then follow the side-loading instructions.


Troubleshooting

Problem	Fix
"Get it now" button is greyed out	Sign in with a work or school account that has Marketplace access (personal Microsoft accounts are not supported)
No environments listed in the install dialog	Confirm you have admin permissions on at least one Power Platform environment
Install stuck in "Installing"	Check Power Platform admin center under Resources → Dynamics 365 apps; allow up to 15 minutes
App isn't opening correctly. " This environment does not allow this operation for this Code app."	Have a Power Platform admin enable Code app operations for the target environment

Agent Library app doesn't appear in make.powerapps.com → Apps	Confirm install completed and that you're viewing the same environment
SME Finder template not visible in the library	Confirm the agent has been published to the Marketplace catalog

4. Option B – Import the Agent into Teams

This is a fast way to get started locally. You'll upload the pre-built agent package directly into Teams.

 **Important:** Do not unzip or rename the file. Teams needs the original .zip as-is.

Upload the Agent

1. Open Microsoft Teams (desktop app or teams.microsoft.com).
2. Click Apps in the left sidebar.
3. Click Manage your apps (bottom of the page).
4. Click Upload an app → Upload a custom app.
5. Select the SME Finder.zip file from your computer.
6. Click Add when the app details appear.

The agent is now installed!

Open the Agent After Uploading

Once uploaded, you can access SME Finder in two ways:

From Microsoft 365 Copilot (Web)

1. Go to m365.cloud.microsoft/chat in your browser and sign in.
2. Click the side-panel icon next to the New Chat button (top-left area).
3. Browse the agent list and select SME Finder.

From Microsoft Teams

1. Open Teams and click the Copilot icon in the left sidebar.
2. Click the side-panel icon to browse available agents.
3. Select SME Finder from the list.

Using @Mention (Either App)

In any Copilot chat window, type @SME Finder followed by your question. Select the agent from the dropdown that appears.

Pin the Agent for Quick Access

Pin SME Finder to your sidebar so it's always one click away:

1. Open the agent list by clicking the side-panel icon next to New Chat.
2. Find SME Finder in the list.

3. Right-click (or click the ⋮ menu) on the agent and select Pin.


The agent will now appear in your left sidebar for instant access — no searching needed.

Using Suggested Prompts

When you open SME Finder, you'll see suggested prompt buttons at the bottom of the chat window. These are pre-written prompts designed to get you started quickly.

How to use them:

1. Open the agent (from the sidebar, agent list, or @mention).
2. Look at the prompt buttons displayed at the bottom of the chat. You'll see options like "Find SMEs By Topic", "Hidden Gems", "Prep for Meeting with SME", and more.
3. Click any button to instantly send that prompt — no typing needed.
4. The agent will respond with a tailored briefing based on the prompt you chose.

 **Tip:** You can also type your own questions instead of using the buttons. Try something like "Who's the best person to talk to about migrating our team from SharePoint Server to SharePoint Online?" or "I need a mentor on data storytelling — can you suggest a few people outside my reporting line?"

Troubleshooting

Problem	Fix
"Upload an app" button missing	Custom app uploading is disabled. Ask your IT admin to enable it (see Section 2).
"Parsing has failed" error	The zip file may be corrupted. Re-download the original file and try again. Make sure you didn't extract or modify it.
App doesn't appear after upload	Wait 1–2 minutes, then refresh Teams. Check Manage your apps to confirm it's listed.
Agent not showing in Copilot	It can take a few minutes after upload for the agent to appear in the Copilot agent list. Refresh the page and check again.

5. Option C – Build the Agent Yourself

If you can't upload a zip — or prefer to build it yourself — use Agent Builder in Microsoft 365 Copilot. No coding required.

Open Agent Builder

1. Go to m365.cloud.microsoft/chat and sign in.
2. Click New agent in the left pane.
3. Click Skip to configure (top right).

Fill In the Configuration

Name & Description

At the top of the Configure tab, enter the agent's name and description:

Field	What to Enter
Name	SME Finder
Description	Find the right Subject Matter Experts at your company — fast, evidence-based, and with a ready-to-send outreach message.

Instructions

Scroll down to the Instructions box. Copy and paste everything in the box below into that field. This tells the agent how to behave:

```
# Purpose
You are the SME Finder Agent. Help employees find credible Subject Matter Experts (SMEs) for any topic, product, process, customer, or business question. Use the user's `Microsoft 365` work signals to surface trustworthy experts, explain why they qualify with cited evidence, and draft a channel-appropriate outreach message in the user's voice.

# Guidelines
- Tone: professional, evidence-based, respectful. Match user's language and formality.
- Verbosity: concise. Tables/bullets over paragraphs. Markdown with clear headers.
- Restrictions: stay evidence-based; never speculate. Decline absolute "who is better" judgments. Out of scope: HR, legal, M&A, compensation – only respond to SME-finding requests.

# Vocabulary
- SME – strongest evidence-based expertise on the topic.
- Confidence – High/Med/Low (signal strength, recency, breadth).
- Topical evidence – observable signals (doc titles, meeting/channel names) tied to topic.
- Stale – last relevant signal >6 months old.
- Hidden gem – strong-evidence SME below Director level, not among the most-cited names.
- Relevance – internal weighted score (Skill 1) used to order results, not to rank people.

# Knowledge & Capabilities
```

Cite by name when using evidence. Only call when a step instructs.

- `SharePoint`/`OneDrive` – docs; site/library owner & permissions.
- `Teams` – channel posts, presentations, meetings, chats; channel owner.
- `Outlook` – meetings organized, email threads on topic.
- `Calendar` – recurring meetings the candidate organizes/presents in.
- `People` – title, team, manager chain, location, tenure.

Skills

Skill 1 – Identification Criteria (weighted, relevance only)

Compute an internal **Relevance** signal for ordering. Never expose scores or rank positions.

- **Topical Expertise (40%)** – authorship, edits, presentations, channel posts on topic.
- **Role Relevance (25%)** – title, discipline, product ownership, reporting line.
- **Org Trust (20%)** – cross-team visibility, "go-to" status, DRI/tech-lead.
- **Recency (15%)** – sustained activity in last 3-6 months.

Tie-breakers: strongest topical evidence → most recent → closest org proximity → perspective diversity. Never assign rank numbers (#1, #2) to people.

Skill 2 – Fairness & Exclusion

- **Self-exclusion** + **manager toggle** (skip user's direct manager unless asked).
- **Bias balance** when evidence is comparable; never infer expertise from name, gender, ethnicity, or tenure.
- **Stale flag** any SME whose last relevant signal is >6 months old.

Skill 3 – Find SMEs (sequential)

1. **Clarify** – one focused question only if scope is ambiguous.
2. **Decompose** topic → domains, keywords, synonyms, acronyms.
3. **Search** `SharePoint`, `OneDrive`, `Teams`, `Outlook`, `Calendar`, `People`.
4. **Score for relevance** internally (Skill 1); do not rank or number people.
5. **Filter** with Skill 2.
6. **Self-critique** silently: evidence-based? recent? diverse? right seniority?
7. **Select** the most-relevant SME and one alternate, ordered by relevance.
8. **Justify** – 2-3 evidence points per SME with source name.
9. **Draft outreach** for the most-relevant SME via Skill 4.
10. **Offer** 2-3 next-step follow-ups.

Skill 4 – Outreach Generation

Channels: Email *(default – subject + 5-7 sentences)* · Teams chat *(2-4)* · @mention *(1-2)* · Meeting request *(2-3 windows in SME's TZ)*. **Tone:** Formal · Friendly *(default)* · Peer · Brief. **Length:** Short *(default, 5-7)* · Detailed *(8-10)* · One-liner.

Mirror user's tone; soften if SME more senior. Always include intro, evidence-based hook, specific ask, time-bounded request, gratitude, and `[User Name], [Role], [Team]` signature.

Skill 5 – Pre-Meeting Prep ("meeting with an SME", "talking points", "prep")

Draft **5 talking points** (or 3-5 if user prefers) + a one-paragraph context brief. Tie each to a cited evidence signal from Skill 3 Step 8.

Skill 6 – Follow-Up Drafting (on request)

- No-response nudges (after 5+ business days, polite, one paragraph).
- Post-meeting thank-yous (acknowledge specific advice, propose one next step).

Skill 7 – Adjacent-Expert Fallback

If no strong SME exists (highest confidence Low), say so and recommend adjacent teams, DLs, `Viva Topics`, or communities of practice.

Skill 8 – Hidden Gems ("hidden gems", "not just leaders")

Boost Topical Expertise→55%, drop Role Relevance→10%. **Exclude** Director+ titles and the most-cited names. Return 3–5 ICs/cross-team collaborators with strong recent evidence, ordered by relevance.

Skill 9 – Content / Site Owner Lookup ("who owns/maintains [app/site]")
Identify the asset (`SharePoint` site, `Teams` channel, app, doc library). Return **primary owner**, **backup** (most recent admin/editor), and support contact if listed. Cite source. Offer outreach via Skill 4.

Skill 10 – Compare Two SMEs ("compare", "whom should I reach out to first")
Outreach prioritization only – not a ranking of people. Side-by-side: Topical evidence · Recency · Seniority fit · Availability. Recommend **whom to contact first** with reason; the other as backup or different angle.

Skill 11 – Mentor Finder ("mentor", "find a mentor")
Return **5 candidates**: 5+ yrs in domain, coaching evidence (talks, brown bags, authored guides), org distance ≥2 levels from user, not in user's reporting line. For each: name, role, 1-line "why a good mentor", suggested intro via Skill 4 (Friendly + Short).

Output Contract

Use this structure (Skills 8–11 may replace sections 1–4 with their own structure but keep evidence citations + outreach block).

1. Most Relevant SMEs

Ordered by relevance (most relevant first). **No rank column or #1/#2 labels.** Confidence reflects evidence strength, not position.

Name	Role / Team	Confidence	Why Relevant
[Name]	[Title, Team]	High/Med/Low	1-line evidence-based summary
[Name]	[Title, Team]	High/Med/Low	1-line evidence-based summary

2. Evidence (per SME)

2–3 cited points per SME with source name:

- 📄 **Document** · 💬 **Collaboration** · 🏢 **Role/trust** · 🕒 **Last active on topic** *(always include – e.g., "6 days ago")*.

3. Ready-to-Use Outreach Message

Fenced code block for the most relevant SME. Default **Email + Friendly + Short** unless user specifies otherwise.

4. Next Steps

2–3 follow-ups (Teams version? Draft for the alternate SME? Talking points?).

Default Email Template

```
> Subject: Quick guidance on [topic]
>
> Hi [SME First Name], I'm [User Name], [Role] on [Team]. I came across your work on [cited signal] – your perspective would help.
>
> I'm working on [goal]. Could you spare ~15 min – or point me to the right doc/person?
>
> Thanks, [User Name]
```

Examples


Valid: "Who's the SME for Aurora pricing?" → table + cited evidence + outreach. "Who maintains the Aurora Pricing SharePoint site?" → primary + backup owner with cited source.
Invalid: recommending an SME on title alone with no cited evidence; "Salary band for Principal PM?" → decline, redirect to HR.

Error Handling

- ****No strong SME**** → say so + apply Skill 7.
- ****Ambiguous topic**** → ask one clarifying question.
- ****Stale data only**** → flag + Low confidence.
- ****"Who is better" / rank-style requests**** → decline; explain results are ordered by relevance, not ranked; offer Skill 10 instead.
- ****Owner not findable**** → best-guess admin + suggest `IT Helpdesk` / site collection admin.
- ****Out of scope**** → decline politely and redirect.

Self-Eval (before sending)

1. Excluded user (and direct manager unless asked)?
2. 2-3 cited evidence points per SME with source names?
3. Confidence stated; stale SMEs flagged?
4. Bias balance applied?
5. Outreach in code block with correct channel/tone/length?
6. 2-3 next-step options offered?
7. Specialty structure applied for Skills 8-11?
8. No rank column or #1/#2 labels – ordered by relevance only?

 **Tip:** Select all the text in the box above (Ctrl+A after clicking inside) and paste it directly into the Instructions field.

Knowledge Sources

Scroll down to the Knowledge section. You'll see a row of icons and a search bar that says "Enter a URL or name or drop files here". Add three knowledge sources by clicking the icons one at a time:

Add SharePoint & OneDrive Files

1. Click the SharePoint icon (the first icon — it looks like a teal/blue document icon).
2. A dropdown will appear with a search bar and filter tabs (All, Files, Sites, Chats, Meetings).
3. Select My SharePoint files, folders, and sites. This gives the agent access to your OneDrive and SharePoint content so it can find documents and identify site/library owners.


Add Teams Chats and Meetings

4. Click the Teams icon (the second icon — it looks like a purple people/chat icon).
5. In the dropdown, select My Teams chats and meetings. This covers both Teams messages and meeting context — only add it once.

Add Outlook Email

6. Click the Outlook icon (the third icon — it looks like a blue envelope).
7. In the dropdown, select My emails. This lets the agent surface email threads on a topic and identify who has organized meetings on it.

After adding all sources, you should see them listed as active knowledge sources under the search bar with toggle switches turned on.

 **Note:** The availability of these knowledge sources depends on your license. Users with a Microsoft 365 Copilot license get full access to all sources.

Starter Prompts

Scroll down to the Starter Prompts section. Add these prompts so users see clickable quick-start buttons when they open the agent:

Title	Prompt
Find SMEs By Topic	Find the right SMEs for [topic/area].
Hidden Gems	Surface "hidden gem" experts on [topic/area] (not just leaders).
Prep for Meeting with SME	I'm meeting with an SME about [topic/area]. Give me 5 talking points and a context brief.
Content Owner	Who maintains the [internal app/site] that I use?
Decide Which SME to Contact First	Help me decide which SME to contact first about [topic/area] — and why.
Find a Mentor	Provide me with 5 suggestions for possible mentors who specialize in [topic/area]

Test & Create

- Click the Try it tab (top of the page, next to Configure) and test a few prompts to make sure the agent works.
- When you're happy with it, click Create (top right).
- Click Go to agent to start using it.

How to Access Your New Agent

After creating the agent, you can open it anytime:

Method	How
Copilot Web	Go to m365.cloud.microsoft/chat → click the side-panel icon next to New Chat → select SME Finder
Teams	Open Teams → click Copilot in the sidebar → click the side-panel icon → select SME Finder
@Mention	In any Copilot chat, type @SME Finder followed by your question

Pin the Agent for Quick Access

Pin SME Finder to your sidebar so it's always one click away:

- Open the agent list by clicking the side-panel icon next to New Chat.
- Find SME Finder in the list.
- Right-click (or click the ⋮ menu) on the agent and select Pin.


The agent will now appear in your left sidebar for instant access — no searching needed.

Using Suggested Prompts

When you open SME Finder, you'll see suggested prompt buttons at the bottom of the chat window. These are pre-written prompts designed to get you started quickly.

How to use them:

1. Open the agent (from the sidebar, agent list, or @mention).
2. Look at the prompt buttons displayed at the bottom of the chat. You'll see options like "Find SMEs By Topic", "Hidden Gems", "Prep for Meeting with SME", and more.
3. Click any button to instantly send that prompt — no typing needed.
4. The agent will respond with a tailored briefing based on the prompt you chose.

 **Tip:** You can also type your own questions instead of using the buttons. Try something like "Who's the best person to talk to about migrating our team from SharePoint Server to SharePoint Online?" or "I need a mentor on data storytelling — can you suggest a few people outside my reporting line?"

6. Option D – Clone & Deploy with Visual Studio Code

This path is for developers who want full control over SME Finder — source-code editing, ALM, and CI/CD. You'll clone the agent's source repo and deploy it from VS Code using the Microsoft 365 Agents Toolkit.

Note: If you don't have access to the agent's source repository, ask the agent owner for the repo URL or use Option A / B / C instead.

Install the Microsoft 365 Agents Toolkit

1. Open Visual Studio Code.
2. Click the Extensions icon in the sidebar (or press Ctrl+Shift+X).
3. Search for "Microsoft 365 Agents Toolkit".
4. Click Install on the official Microsoft extension.

Clone the SME Finder Repository

1. Open a terminal in VS Code (Terminal → New Terminal).
2. Run: `git clone <repository-url-for-SME Finder>`
3. Open the cloned folder in VS Code (File → Open Folder).

Provision and Deploy

1. Open the Agents Toolkit sidebar (the Microsoft 365 icon).
2. Sign in to your Microsoft 365 account.
3. Click Provision to set up the cloud resources.
4. Click Deploy to upload the agent.
5. Wait for the success confirmation in the bottom panel.

Preview the Agent

1. In the Agents Toolkit sidebar, click Preview in Copilot.
2. The agent SME Finder opens in M365 Copilot.
3. Try a suggested prompt to confirm everything works.

Tip: After deploying, you can edit the agent's source files locally, commit your changes to git, and re-deploy with one click. This is the recommended workflow for teams that want versioned, reviewable changes.

Troubleshooting

Problem	Fix
"Agents Toolkit" extension not found	Make sure you searched for the official Microsoft extension. Sign in to VS Code with the same account you'll use for M365.
Provision fails	Check that your account has the right Microsoft 365 / Power Platform licenses and that you're targeting an environment where you have admin rights.
Deploy succeeds but agent doesn't show	Wait 1–2 minutes and refresh M365 Copilot. Confirm the agent's manifest deployed under your account.
Repo URL doesn't exist	Confirm with the agent owner that the source repo is shared with you, or fall back to Option A / B / C.

7. Make It Your Own


You can adjust the agent's behavior after setup.

If You Built It in Agent Builder

1. In Copilot, find SME Finder in your agents list.
2. Click the ... menu → Edit.
3. Make changes on the Configure tab and they save automatically.

If You Imported the Zip

1. Extract the zip file.
2. Open declarativeAgent_0.json in any text editor (e.g., Notepad).
3. Make your changes, save, and re-zip all files.
4. In Teams, remove the old version (Manage your apps → Remove) and upload the new zip.

 **Important:** When re-zipping, make sure the files are at the root of the zip — not inside a subfolder.

What You Can Change


Customization	How
Change the agent's tone	Edit the Instructions — adjust wording like "warm, efficient" to match your style
Hide output sections	Remove sections (e.g., Deep Read) from the Instructions text
Add a VIP list	Add names to the Instructions so the agent always surfaces their messages first
Turn data sources on/off	Add or remove knowledge sources in Agent Builder, or edit the capabilities list in the JSON
Edit starter prompts	Update the Starter Prompts in Agent Builder, or edit conversation_starters in the JSON
Swap the icon	Replace color.png (192×192) and outline.png (32×32) in the zip with your own PNGs

8. Test That It Works

Run through these quick checks after setup to make sure everything is connected.

Quick Smoke Test

#	Try This Prompt	What to Look For
1	Find the right SMEs for change management at scale.	A short table with a top SME + backup, evidence bullets per SME, and a drafted outreach message at the bottom.
2	Surface "hidden gem" experts on Power Platform governance (not just leaders).	3–5 individual contributors / cross-team collaborators (no Director+ titles), each with recent evidence.
3	I'm meeting with an SME about responsible AI. Give me 5 talking points and a context brief.	Exactly 5 talking points tied to evidence, plus a one-paragraph context brief.
4	Who maintains the internal Copilot Studio learning hub site?	A primary owner, a backup (most recent admin/editor), and a support contact if listed — with the source cited.
5	Help me decide which SME to contact first about Microsoft Fabric — and why.	A side-by-side comparison of two SMEs (topical evidence, recency, seniority fit, availability) and a clear "contact first" recommendation.

 **Note:** If the agent doesn't return data for a specific source (e.g., no Teams messages), that's OK — it only shows sections where data exists.

Full Evaluation

For a deeper test, a dedicated evaluation test set and test plan are available alongside the agent package:

File	What It Is
SME Finder - Evaluation Test Plan.docx	Detailed test plan with pass/fail criteria for manual evaluation in Microsoft 365 Copilot