

Master Key Lockboxes for Dangerous Tools

DT Workshop Equipment Reference — D&T / STEM resource for school workshops | Safety & First Aid

A master key lockbox is a secure, supervised cabinet with a visible key, lock or code system that controls access to dangerous tools and machines, so only trained students and staff can check out items like knives, heat tools and machine keys. It enforces the workshop authorisation system.

Key Features

- Wall-mounted steel lockable cabinets
- Key or code controlled access
- Visible slot and peg options
- Log sheets for sign-out and return
- Sized for machine keys or small tools

Typical Uses in the Workshop

- Contain knives, chisels and sharp tools
- Hold machine start keys and safety keys
- Enforce the trained-user authorisation rule
- Track tool usage and returns

Safe Operation

1. Authorised users sign the log sheet
2. Remove the tool or key under supervision
3. Return items to the box and sign back in
4. Staff check the log and contents daily
5. Lock the box at the end of the day

SAFETY NOTES

- Never leave the box unlocked or unsupervised
- Change the code if compromised
- Log losses immediately
- Keep the box away from fire hazards
- Check contents against the inventory

Maintenance & Consumables

- Check the lock and hinges function
- Replace worn keys and tags
- Update the inventory list
- Clean and label the box clearly
- Review the log termly

Specification & Buying Notes

Choose a wall cabinet with a robust lock sized for the items it holds. See-through fronts show contents at a glance. Buy a spare set of keys stored with the workshop coordinator.